

STORAGE PEDESTAL POLICY

(Effective September 6, 2011)

Purpose:

NYSID makes individual storage pedestals available to students to facilitate the daily storage of their learning materials and items related to their studies. NYSID manages storage pedestals to ensure responsible use of property and for the health and safety of individuals.

Agreement:

NYSID establishes rules, guidelines and procedures to ensure responsible use and to control the contents of its storage pedestals. By utilizing NYSID's storage pedestals, students acknowledge and agree that storage pedestal use is a privilege and subject to immediate termination without notice and to such rules, guidelines and procedures established by NYSID from time to time, at its discretion.

Guidelines:

1. Students can register for their storage pedestal with the receptionist at the front desk of the Graduate Center beginning each fall semester. Students are required to show a valid NYSID student ID.
2. Storage pedestal assignments are valid from the beginning of the fall semester until one week after the end of the summer session. At that time all storage pedestal contents must be removed and keys returned to the receptionist. After that time, any storage pedestals that have not yet been vacated will be emptied, and the contents discarded. A hold will be placed on the account of all students who fail to return their key by the designated date. Holds will be lifted once the key is returned or the replacement fee is paid.
3. A fee of \$25 will be charged to issue a replacement key.
4. Storage pedestals are for individual use only and are not to be shared. Content is the sole responsibility of the registered occupant of the storage pedestal. To reduce the risk of theft, students are encouraged to keep their storage pedestals locked. Students should not store money, wallets, jewelry, credit or debit cards, or any other personal item of high value. NYSID is not in any way responsible for a storage pedestal's contents or liable for the loss of or damage to items stored in storage pedestals.
5. Students are required to maintain their storage pedestal's interior and exterior in a clean, neat and undamaged condition. Marking, defacing or graffiti on storage pedestals is not acceptable and will result in a \$300 fine.
6. No person shall store in a storage pedestal: weapons of any kind, explosives, prohibited drugs, illegal or illicit items or substances or other items deemed by NYSID to be harmful, offensive or inappropriate.
7. NYSID may in its sole discretion carry out or authorize searches/inspections for any reason. The following is a partial listing of examples of when NYSID will exercise its discretion without notice:
 1. Storage pedestal abandonment.
 2. Suspected contents that may be illegal, illicit or deemed by the College to be harmful, offensive or inappropriate.
 3. At the request of or generally in cooperation with law enforcement authorities.
 4. Investigative purposes related to suspected or alleged criminal, illegal, or inappropriate activities.
 5. Risk to the general good of the College.
 6. Risk to the general good of the student or student population.
 7. Unregistered storage pedestal.
 8. Physical damage to or defacing of the storage pedestal.
 9. Odors (spoiled/rancid food, garbage or smelly contents).
 10. Storage pedestal maintenance.

8. NYSID works with the local law enforcement authorities and maintains the right in the College's sole discretion to allow law enforcement to carry out specific and random searches/inspections of storage pedestal contents. Such searches/inspections may be carried out with or without notice to or in the presence of the storage pedestal's occupant. Such police activity may include but is not limited to: random drug or weapon searches of lockers, backpacks, book bags, brief cases, containers, jackets and winter coats.