New York School of Interior Design
founded 1916

170 East 70 Street
New York, NY 10021
Office of the Registrar
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212 472-3800
www.nysid.edu

DROP/ADD FORM

Tuition refund or liability is computed from the date the form is signed the advisor. See course bulletin for refund schedule.

NYSID ID no. _____

Semester _____ **Year** _____

_____
Last Name First Name (M I)

_____
Address/Apt. No. City State Zip

_____
E-mail Address Home Telephone Daytime Telephone

DROP these courses. Reason:

Course No.	Course Title	Days and Times	Credit/CEU	Last Date Attended
		No. of Credits Dropped		

ADD these courses. Reason:

Course No.	Course Title	Days and Times	Credit/CEU
		No. of Credits Added	

Are you applying /have you applied for financial aid? ❒No ❒ Yes
Have you enrolled in Tuition Management Systems? ❒No ❒ Yes

Total No. Credits Enrolled	
Tuition Due	

Method of Payment: ❒ Cash ❒Check ❒ MasterCard ❒ VISA ❒ AmEx

_____ _____ Expires (mo/yr) _____/_____
Name as it appears on credit card Signature

I understand that a drop in credits may impact my financial aid.

Student Signature (Required):_____ **Date:** _____

Advisor's Signature/Date: _____ Bursar: Refund %: _____

FA Admin's Signature/Date (if applicable): _____ Refund due: _____