

*\*Click [here](#) if you would like to track your printing credits.*

## **ATTENTION:**

Dear Students,

In response to your concerns about printing charges, we have decided to create a more equitable system. For undergraduate courses, the print/materials fee will be based on the expected average usage of each class. The print cap has been greatly expanded to 4500 units. The new print/materials fees will be attached to individual courses where printing is expected; as such the fee varies per class. Historical data was used to determine the amounts. This new system will start with the Summer Session; the fees are listed in the course descriptions in the [Course Bulletin](#). There are no fees on the 500-level classes or higher, however graduate students will pay a \$75.00 print/materials fee per term.

Students are responsible for monitoring their print usage through their account in the NYSID portal. If 4500 units are exceeded, an additional 4500 units will be automatically allocated for \$450. There is no rollover of unused units.

The Office of Academic Affairs and the Information Technology Office have worked diligently over the past few months to come up with this new system. We hope it will alleviate any frustration over the print charges. This is the best and fairest solution for all. Any questions regarding the print/materials fee should be addressed to the Office of Academic Affairs.

Thank you,

Raymond Amato Bursar